

**SPRINGFIELD SCHOOL**

**PERSONAL DEVELOPMENT,AND WELFARE COMMITTEE INCLUDING PREMISES**

**Membership:** The committee shall consist of not less than three governors. Membership should include the Headteacher or member of the Senior Management Team (SMT)

The committee may make recommendations to the governing body for co-option of non-governor members and advise whether or not such members should be given a vote.

**Quorum:** Three members including at least one governor who is not an employee of the school.

**Meetings:** At least once per term and more frequently if deemed necessary by the majority of members.

**Chair:** To be elected by the full governing body.

**Accountability:** The committee will report back to the governing body by submitting minutes which record decisions made, actions to be taken and/or recommendations for consideration

**Terms of Reference**

* Help monitor pupils’ attitudes to learning and conduct in lessons and around the school
* Monitor pupils’ behaviour towards, and respect for, other young people and adults, including freedom from bullying and harassment that may include cyber-bullying and prejudice-based bullying related to special educational need, sexual orientation, sex, race, religion and belief, gender reassignment or disability
* Evaluate how well teachers manage the behaviour and expectations of pupils to ensure that all pupils have an equal and fair chance to thrive and learn in an atmosphere of respect and dignity
* Monitor pupils’ ability to assess and manage risk appropriately and to keep themselves safe
* Monitor and evaluate pupils’ attendance and punctuality at school and in lessons
* Monitor and evaluate how well the school ensures the systematic and consistent management of behaviour.
* Monitor all aspects of health & safety and care procedures
* Conduct an annual health and safety audit of the school.
* Monitor the provision of caretaking and cleaning and general site provision.
* Monitor the provision of Nursing, Physiotherapy, Occupational Therapy and Speech Therapy.
* Monitor the safe use of site transport and vehicles.